

INTERNATIONAL INSTITUTE OF ARTIFICIAL INTELLIGENCE AND RESEARCH (IIAR)

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Reviewer Guidelines

For peer reviewers across all IIAR Journals

Thank you for serving as a reviewer for an IIAR journal. Peer review safeguards the quality and integrity of published research. These guidelines explain what is expected of reviewers and how to structure a constructive, fair, and timely review.

1. CONFIDENTIALITY

- Treat the manuscript and all related correspondence as strictly confidential.
- Do not share, discuss, or use the manuscript or its data for any purpose before publication.
- Do not contact the authors directly; all communication goes through the Editorial Office.

2. CONFLICTS OF INTEREST

Decline the invitation if you have a conflict of interest — for example a close professional or personal relationship with an author, a competing study, or any financial interest in the outcome. If a conflict emerges after you accept, notify the editor promptly.

3. OBJECTIVITY AND CONDUCT

- Review the work on its scholarly merit, not the identity, nationality, or institution of the authors.
- Be constructive and specific; criticism should be courteous and aimed at improving the work.
- Support your assessment with clear reasons and, where possible, references.

4. WHAT TO ASSESS

Criterion	Questions to consider
Originality	Does the work make a new and meaningful contribution?
Scope	Does it fit the aims and scope of the journal?
Methods	Are the methods sound, appropriate, and reproducible?
Results	Are the results clearly presented and supported by the data?
Discussion	Are conclusions justified and placed in context?
Ethics & integrity	Are approvals, disclosures, and AI use properly stated?
Presentation	Is the writing clear and the structure compliant with the template?

5. INTEGRITY CHECKS

Flag any concern about textual similarity, undisclosed AI use, data integrity, image manipulation, or undeclared conflicts. IIAR applies a similarity threshold below 15–20% and an AI-writing detection threshold below 20%; raise any apparent breach with the editor rather than acting on it yourself.

6. RECOMMENDATION

Conclude with one clear recommendation, supported by your comments:

1. Accept — publishable as submitted or with trivial changes.
2. Minor revision — small changes required; re-review usually not needed.
3. Major revision — substantial changes required and re-review needed.
4. Reject — not suitable for publication in this journal.

Separate your comments into (a) confidential remarks to the editor and (b) comments to be shared with the authors. Do not reveal your recommendation in the comments to authors.

7. TIMELINESS

Please complete your review within the agreed period, normally two to three weeks. If you need more time or can no longer review, inform the Editorial Office as early as possible so the process is not delayed.

8. CONTACT

IIAR Editorial Office

submissions@publications.airinternational.org